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BAULKHAM HILLS CRICKET CLUB

SEASON 2024/25

TEAM MANAGEMENT GUIDE



BaulkhamHillsSports

WELCOME

This document is produced to assist team management with the running of teams. If you have any questions at all, please do not hesitate to contact any one of the Management Committee.

The team officials (coach, manager, senior captain or vice-captain) are responsible for the duties listed in this manual. They may delegate some of these duties on a weekly basis. However, it is important to the running of the Club that all team duties are performed.

We value your commitment to our club, be it as a junior coach or manager or a senior team captain, vice-captain or manager.

Baulkham Hills Cricket Club trusts the season will be both enjoyable and rewarding for you, as well as a successful one for the team.

1. CODE OF CONDUCT

Baulkham Hills Cricket Club expects all players, captains, coaches, managers, parents and spectators to adhere to its Code of Behaviour. PDCA also has a Code of Behaviour. Failure to adhere to these requirements could lead to serious consequences, including suspensions. The Code of Conduct is available on the website www.baulkocricicket.com.au

2. CHILD PROTECTION.

The Law provides that all volunteers who work with or supervise children (those under 18 years of age) must complete the Working With Children Check.

Anyone who has some involvement with players under 18 years of age MUST complete the check, and have your check verified by the Club Secretary.

This applies not only to junior team coaches and managers, but to all senior captains and vice captains, as they may have young players in their team or filling in as a reserve.

Junior coaches and managers, please send your Working With Children Check details to the Junior Secretary, and senior captains please send it to the Senior Registrar.

The Working With Children Check is mandatory!

3. GENERAL

Captains and Coaches Meetings

At least ONE representative of **EVERY** team must attend Baulkham Hills Cricket Club captains and coaches meetings. The meetings are held at the Baulkham Hills Sports Club, Renown Road Baulkham Hills (across the road from Ted Horwood Reserve). They commence at 7.30pm.

Each meeting will include information pertaining to the running of the club that is of relevance to captains and coaches, a section for general questions and feedback for members of the club, concluded with specific training for captains and coaches. The training component of each meeting will vary each meeting and will address specific topics relevant to that part of the season.

Captains and Coaches Meetings for Season 2024/25:

3rd September 2024

15th October 2024

26 November 2024

28 January 2025

4 March 2025

New balls are to be collected from Equipment Officer Terry Webb at each meeting.

Our club website - www.baulkocricicket.com.au - provides all the details you need to know about the club!

We welcome all ideas and suggestions. Please feel free to express them at club meetings or to any member of the Executive at any time.

Injuries

All injuries should be reported to Secretary Rick Thomas (0409 150 703) as soon as possible. Cricket Australia provides insurance cover for all registered players. See the club website for details.

Problems or Incidents

We hope you don't have any problems, but if so, please contact:

President:	Phil Woods	0402 981 313	president@baulkocricicket.com.au
Vice President:	Greg McLoughlin	0413 483 192	vicepres@baulkocricicket.com.au
Secretary:	Rick Thomas	0409 150 703	secretary@baulkocricicket.com.au
Senior Registrar:	Matt Sibley	0420 200 932	seniors@baulkocricicket.com.au
Junior Registrar:	Anil Soni		juniors@baulkocricicket.com.au

or any of the Management Committee.

Baulkham Hills Sports Club

Our major sponsor is Bankstown Sports Club. We receive great support from Baulkham Hills Sports Club, both financially and with the use of the club facilities. In return, we require all players over 18 years of age and all managers and coaches to be members of the Baulkham Hills Sports Club. Parents are also encouraged to join. It is free of charge, gives you a discount on all purchases, and gives you birthday rewards.

4. SEASON 2024/2025

Clothing:

All players MUST wear a Baulkham Hills playing shirt and cap/hat. Generic white cricket pants can be purchased from a variety of sports stores. Clothes can be ordered online for our website and pickup will be arranged. Correct cricket attire must be worn (no black shoes or socks!)

Rules:

The PDCA rules are available on the PDCA website: <https://www.parradca.com/pdca-rules-policies>

There are many documents here that will be valuable to captains and coaches. Bookmarking the above URL is recommended.

The draw is also on the website. There will be ground clashes from time to time, so please check to ensure you are aware of the ground at which your match will be played. We will contact you to provide details on any changes. This information can also be found on the PDCA website.

The rules give details of such items as; the restrictions on overs that can be bowled by players 18 years and younger, overs played in matches in both juniors and seniors and the start and finish times of games.

Junior Stages:

Junior cricket is split into three different stages as per Cricket Australia's guidelines for junior formats. Each format brings its own changes to the rules of the game. To assist with these stages, we have implemented Stage Coordinators who specialize in their chosen stage of cricket. Please see the below contact details so you know who to contact should you run into any trouble. Rules specific to each stage can be found on the PDCA website.

Stage 1: Under 10's and Under 11's

Pat Mamo - 0413 557 210

Stage 2 & 3: Under 12's to Under 15's

Joe Macrae - 0435 413 483

Wet Weather

Teams must attend the ground, even if it is raining. Games should be assumed to be on unless BHCC advise you otherwise. Tell your players the same. Quite often it is dry in one area and raining in another. Failure to attend your game unless contacted by the club will result in a forfeit result. This can include a fine to the team and a deduction of competition points.

Seniors: The toss shall be taken 15 minutes prior to the scheduled start of play. If a team is not in a position to complete the toss and exchange Team Declaration forms then the team who is in position shall be deemed to have won the toss and will determine which teams bats and bowls. A team must have 6 players present to be deemed as in a position to complete the toss.

All Senior Teams & Stage 3 Juniors: Team declaration sheets – remember you can nominate 12 players for each game. Any 11 can bat or bowl in each innings and the same 11 do not have to be used in the second innings. Names listed **MUST** be as they appear on PlayHQ. Any players under the age of 19 years old must have their age stated next to their name on the team sheet. Captains are required to take and retain a photo of both Team Lists for every match, as exchanged at the toss, until the end of the season.

Stage 1 Juniors - Teams will consist of up to nine (9) players each. If either team has less than 9 players the match will proceed as the primary purpose of this format is to provide a game of cricket for the players. Note only 7 players can be fielding at any one time.

Stage 2 Juniors – Teams will have 9 players per team (maximum 11 can be named in the team). 7 players per team minimum are required to play the game, 11 players per team maximum are to be allocated to a team. Only 9 players can be on the field at any given time, only 9 can bat and up to 11 can bowl, however, any non-batter(s) must bowl (in the first 15 overs), non-bowler(s) must bat (in the first 5).

For further details on Stage 1 & 2 cricket please consult the relevant stage rules on the PDCA website

<https://www.parradca.com/pdca-rules-policies>

Playing Dates

All games are played on Saturdays, except for the senior and stage 3 semi-finals and finals, which are played on Saturday and Sunday.

Seniors play 14 rounds. This season it is 7 x 1 day games & 7 x 2 day games. Each team plays all other teams in their competition twice, both home & away. Most teams have two (2) byes, for which they **MUST** umpire. A failure to provide umpires for all allocated games will result in your team being fined and losing competition points by the Association.

Stage 3 (U14 – U17) play 13 rounds - there are 7 x 1 day games & 6 x 2 day games. Some junior competitions have a bye.

Stage 1 and Stage 2 (U10 – U12) play 19 rounds – ALL games are one-day games. Some junior competitions have a bye. Stage 1 (U11's and U10's) do not play finals

Most Stage 1 games will start at 8:30 am. Due to ground shortages, there are some rounds where two games will be played at one ground, with starting times of 7:45 am and 10:15 am. Please make sure you check the fixture on the PlayHQ website.

Season playing dates are below:

DATE	SENIOR Round	Stage 3 Round U14 – U17	Stage 1/2 Round U10 – U13
Sep 14	1*	1*	1*
Sep 21	2	2	2*
Sep 28	2	2	3*
Oct 05	No game	No game	No game
Oct 12	3	3	4*
Oct 19	3	3	5*
Oct 26	4	4*	6*
Nov 02	4	5*	7*
Nov 09	5*	6	8*
Nov 16	6*	6	9*
Nov 23	7	7	10*
Nov 30	7	7	11*
Dec 07	8	8*	12*
Dec 14	8	9*	13*
Dec 21	No game	No game	No game
Dec 28	No game	No game	No game
Jan 04	No game	No game	No game
Jan 11	9*	No game	No game
Jan 18	10*	No game	No game
Jan 25	No game	No game	No game
Feb 01	11*	10*	14*
Feb 08	12	11	15*
Feb 15	12	11	16*
Feb 22	13	12	17*
Mar 01	13	12	18*
Mar 08	14*	13*	19*
Mar 15 & 16	SF	SF	SF*
Mar 22 & 23	GF	GF	GF*

* One-day matches

Player Umpires

Seniors are required to umpire when they have a bye. Please ensure your team provides umpires for three (3) or four (4) games when you have a bye. There are two (2) byes per team, one in each round. **Failure to umpire will result in a fine of \$250 per game and your team will not be awarded 10 points. BHCC do not pay team fines.**

The player umpire roster is on the PDCA website, or can be found from our website. Allocations will be known shortly. If you need assistance with the game locations, then please contact Matt Sibley.

PARRAMATTA DCA - PLAYER/UMPIRE APPOINTMENTS 2024/25			
CLUB	TEAM	ROUNDS	GRADE TO UMPIRE
BAULKHAM HILLS	B2	6 & 13	B4
BAULKHAM HILLS	B10	2 & 9	B7
BAULKHAM HILLS	B12	2 & 9	B9
BAULKHAM HILLS	B13	1 & 8	B11
BAULKHAM HILLS	B14	2 & 9	B11

When seniors umpire games, they are in fact an official umpire and have the same power as a Black & White umpire. Should you experience problems with player behaviour, warn the captain and player. Should the problem continue, report the incident to BHCC and it will be reported to PDCA, who will take action.

Should you not have an umpire attend your game, please contact Secretary Rick Thomas, so that we can inform PDCA.

Junior and Senior Teams who do not make the semi-finals or finals are required to provide umpires for the finals. **Failure to umpire will result in a fine of \$250 per game per team. BHCC do not pay team fines. Be ready! And you get paid!**

Results & Scoresheets

All teams must enter their match results and scoresheets onto the PlayHQ website.

The winning team is responsible for uploading the result of the match to PlayHQ by 8pm on the Monday following completion of the match.

In the event of a draw, a tie or washed out match, the home team is responsible for posting the result on the website.

Full scoresheets must be posted on PlayHQ by 8pm on the Tuesday following the completion of the match. Each team is responsible for entering its own full scoresheet.

Failure to observe this rule in its entirety shall, at the discretion of the Competition Committee, render the offending team liable to a penalty of a loss of all competition points gained in the match or five (5) points whichever is the higher and be levied a fine of \$50 for each infringement. It is quite simple and takes a short time!

THE PDCA Competition Committee will be enforcing this rule this season. So, be warned!

Assistance with access to the website or passwords should be directed to our Webmaster Rick Thomas (webmaster@baulkocricicket.com.au)

We love to hear how our teams are going, including impressive individual performances or exciting games/results. If you want to send any updates or information from your team's games, please send details and a photo (perhaps of the team or the relevant individual) to secretary@baulkocricicket.com.au and we will consider posting it on our social media accounts to share with our club members.

Registrations

Only players who have been registered with PDCA and PlayHQ can play. Teams who use unregistered players will lose the points gained and the captain can face a substantial suspension. **No excuses!**

Players **must not in any circumstances** play under someone else's name. Severe penalties are in place for those who offend – both the player and the captain.

All new registrations must be submitted to the relevant person:

Senior Registrar Matt Sibley: 0420 200 932 or seniors@baulkocricicket.com.au

Junior Registrar: Anil Soni: juniors@baulkocricicket.com.au

Senior and junior registrations **must be in by the Tuesday night** before the round in which you want them to play, as new registrations are submitted to PDCA for approval at their fortnightly Wednesday night meetings. Full player details (name, date of birth etc.) and last playing stats must be provided. Late Registrations (seniors) are subject to grading rules.

Reserve Players

Senior teams who are short and require a fill-in should contact Matt Sibley as soon as possible to try to arrange a fill-in. BUT, don't leave until the day before to call him or you may be disappointed! There are strict restrictions for junior reserve or fill-in players. Please contact the Junior Registrar before using any fill-in players in juniors.

5. Rosters (see back of this booklet)

Junior Blasters. Senior teams are to provide three (3) or four (4) players to assist with Junior Blasters coaching on Friday night. Each team will be rostered for one night. Junior Blasters runs in two stints (dates below) and is held at Charles McLaughlin Reserve, cnr Chapel Lane & Crestwood Dr, Baulkham Hills, from 6.30pm to 8.00pm. Junior Blasters is a skills program for 5-8 year olds.

Term 4 2024: Friday 18th October until Friday 29th November.

Term 1 2025: Friday 7th February until Friday 7th March.

6. EQUIPMENT

New cricket balls are available at the Captains and Coaches meetings. All teams should collect the balls from the Equipment Officer at these meetings.

Should you be unable to attend the meetings, balls can be obtained by ringing the equipment officer and arranging a time to collect them. **DO NOT** just turn up, as Terry may not be home. And **DO NOT** leave it until Saturday!

During the season, it is advisable that the used and new balls are not left lying in the kit. They will disappear. Keep them separate and only bring out for practice or when needed.

Replacement of equipment. Should you need new stumps or equipment, please contact the Equipment Officer, Terry Webb on 0419 445 921 or email to equipment@baulkocricicket.com.au

7. GROUNDS

Your team is allocated a home ground for the season. You should play most of your home games at that ground.

As the home team, you are responsible for ensuring the condition of the field is acceptable. This includes marking boundaries in adherence to PDCA rules, and the condition of the crease markings and stump boxes. Please inform the club immediately if there are issues with your home ground.

Ground locations are on our website under the "Ground Locations" tab on the left-hand side of the main page, or on the PDCA website <https://www.parradca.com/>

However, there may be ground changes due to fixture clashes. BHCC will attempt to advise you of any changes in advance of game. Your home games may not all be at your home ground!

Keys will be provided for grounds where they are required for access to toilets or change sheds

Make sure you lock up after each game and **clean up any rubbish**. Don't leave it lying around.

Only one (1) car allowed inside Ted Horwood near canteen. **DO NOT PARK ON THE NETBALL COURT ASPHALT!**

8. INDIVIDUAL AWARDS

The following individual awards are presented for each team, at the Senior and Junior Presentation.

- **Batting Award** (Best Average)
- **Bowling Award** (Best Average)
- **Fielding Award**. The method for calculating the winner is left to the discretion of the officials for each team. A popular impartial method is a points system per innings or match.
- **Encouragement Award** (Under 10 – Under 13). The winner of this award is left to the discretion of the officials for each team.

QUALIFICATION FOR AWARDS

		Batting Average	Bowling Average
1. Seniors:	Teams without byes	250 runs	25 wickets
	Teams with byes	225 runs	22 wickets
2. Juniors	Traditional	150 runs	15 wickets
3. Juniors	Modified	75 runs	7 wickets
4. All Teams	Must have played five matches with the team		
5. All Junior Teams	If there is no qualifier, awarded to highest aggregate.		

Individual performance awards are allocated for any player who:

- a) scores a century;
- b) takes 7 wickets in an innings;
- c) takes 10 wickets in a match; or
- d) takes a hat-trick

The balls used in (b), (c) or (d) should be given to the Club for mounting on the trophy.

Only one trophy indicating each achievement will be used when more than one of (b), (c) and (d) occur together.

9. SEASON END

- Return the kit to the Equipment Officer Terry Webb promptly after the last game.
- Make sure the kit is clean.
- Season stats submitted to the Webmaster. If you have done your duty and completed details on PlayHQ you should not have to do this!
- Advise nominations for fielding award (all teams) and Encouragement Award (U10-U13).
- Submit your team's Annual Report (via email).
- Advise team of date and time of Presentation.
- These functions should be carried out as soon as possible after the team has completed their competition.
- Presentations are in late May and dates will be advised towards the end of season.

10. ANNUAL EVENTS

A number of events are held annually. These include:

- **Team Photos:** February 2025 at Ted Horwood. Dates will be advised. These are for junior teams.
- **Junior Double Wicket:** For U11-U17 ages. Split into two (2) groups (U11/U12/U13) & (U14/U15/U17). Usually held on a Sunday in February.
- **Senior Presentation Dinner:** Held in late May and date will be advised towards the end of season.
- **Junior Presentation Day:** Held in late May and date will be advised towards the end of season.
- **Annual General Meeting:** Held in late June and date will be advised towards the end of season.

Details will be advised in advance of each event

11. CLUB CONTACTS

President **Phil Woods**
Mobile: 0402 981 313
Email: president@baulkocricicket.com.au

Vice President **Greg McLoughlin**
Mobile: 0413 483 192
Email: vicepres@baulkocricicket.com.au

Secretary **Rick Thomas**
Mobile: 0409 150 703
Email: secretary@baulkocricicket.com.au

Treasurer **Peter Gunton**
Mobile: 0402 246 484
Email: treasurer@baulkocricicket.com.au

Senior Registrar **Matt Sibley**
Mobile: 0420 200 932
Email: seniors@baulkocricicket.com.au

Junior Registrar **Anil Soni**
Email: juniors@baulkocricicket.com.au

Other Committee Members
Jeremy Billings, Leigh Griggs, Joe Macrae, Pat Mamo

Equipment Officer **Terry Webb**
Phone (h): 0419 445 921
Email: equipment@baulkocricicket.com.au

12. ROSTERS - 2024/2025 Season.

Woolworths Junior Blasters Roster:

Fridays: 6.30 pm to 8.00 pm at Charles McLaughlin Reserve Crestwood.
4 players are required to assist with running the program
Should a night be washed out, the duty will be rescheduled

DATE	WEEK	TEAM
Oct 18	1	A
Oct 25	2	A Res
Nov 1	3	B1
Nov 8	4	B2
Nov 15	5	B10
Nov 22	6	B12
Nov 29	7	B13
Feb 7	8	B14
Feb 14	9	A & A Res
Feb 21	10	B1 & B2
Feb 28	11	B10 & B12
Mar 7	12	B13 & B14